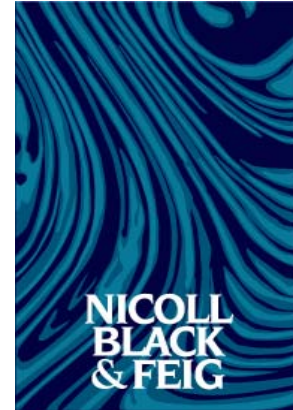


Jeanette Hendricks

Legal Assistant

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Supports Practice Areas in

- Insurance Coverage
- Construction Defect
- Admiralty & Maritime
- General Corporate & Commercial Law
- Bookkeeping/Billing Liaison

Personal Narrative

Jeanette has been with Nicoll Black & Feig since the firm's start up in September 2004 and worked with many of the firm's attorneys since 1995 at Cozen O'Connor. Since the firm's startup, she has supported the attorneys performing secretarial, paralegal, bookkeeping, and firm administration tasks. She has over 20 years of experience in the legal field. She has a degree in Legal Secretarial Studies from Bates Technical College, an Associate of Arts degree from Seattle Central Community College, and a B.A. in English, *summa cum laude*, from the University of Washington.

Prior to working at Cozen O'Connor, Jeanette worked in various aspects of the legal field, including working with two sole practitioners as bookkeeper/secretary/paralegal, at the King County Prosecutor's Office in Word Processing, and at the Pierce County Prosecutor's Office as secretary to the Chief Criminal and Chief Civil Deputies. She spent six years at Washington Natural Gas Company working first as a secretary in the Rates and Legal Departments and later as a Right of Right of Way Analyst researching property descriptions. She also has two years' experience temping at downtown Seattle law firms, including Keller Rohrback, Miller Nash, K&L Gates, and Betts Patterson. She has extensive litigation experience in state and federal court in Washington, Oregon, and California, including taking cases to trial.

When she is not in the office, among other activities, she attends writing classes at the Richard Hugo House. Her poems have published in *Arnzella*, *Bellowing Ark*, and *Bricolage*. She also sponsors a child through World Vision.

Academics

Bates Technical College, Certificate in Legal Secretarial Studies

Seattle Central Community College, Associate of Arts, member Phi Theta Kappa

University of Washington, B.A., *summa cum laude*, in English Literature with an emphasis in Creative Writing, member Phi Beta Kappa

University of Washington Extension, Certificate in Writing Poetry